

## Sacred Heart Catholic School Ulverstone

### Parents & Friends Association Meeting held Monday, 5<sup>th</sup> June, 2017.

#### 2017 Committee:

**President:** Corey McGrath (Oscar 3/4R & Tristan 3/4IM)  
**Vice Presidents:** Shauna Hingston (Bethany 3/4JH & Xavier Prep N)  
Sharon Deane (Ella 5/6S)  
**Secretary:** Kylie Dobson (Malachi 3/4IM & Isaac 2Z)  
**Treasurer:** Debbie Butcher  
**Special Event Co-ord:** Karen Armstrong (Isabella 2Z)  
Claire Kelly (Niamh P/1DL & Connor 3/4IM)

Meeting opened 6:50pm

#### 1. PRESENT:

Sharon Deane, Michelle Wootton, Corey McGrath, Kylie Dobson, Clare Dobbie, Karen Armstrong, Roxanne Bonney & Shauna Hingston.

#### 2. APOLOGIES:

Claire Kelly, Kristen Horton, Prue McCulloch.

#### 3. CONFIRMATION OF MINUTES (8<sup>th</sup> May 2017)

*Michelle Wootton moved that the minutes are a true & accurate record of the previous meeting. Seconded by Sharon Deane.*

#### 4. BUSINESS ARISING FROM PREVIOUS MINUTES:

- a) Mothers Day Stall – feedback  
A big thank you to all involved. Holding over just the one day worked well. Utilising Linc area also worked well. Around \$600 in stock left over.
- b) Fort complete – slide now attached.
- c) Fathers Day Stall – Special Event Co-ordinators Karen Armstrong & Claire Kelly to order stock.
- d) Colour Fun Run – held over.
- e) New proposed P&F Letterhead, discussed and approved for use
- f) General Fair discussion held.
  - Call out to anyone interested in becoming a stall coordinator to contact Kylie or Prue [shu.pandf@catholic.tas.edu.au](mailto:shu.pandf@catholic.tas.edu.au)
  - Mrs Wootton to advise if hair feathers are ok & if pony rides are ok with no liability insurance.

#### 5. CORRESPONDENCE IN:

- Email from Andrea Williams regarding fridge that died in canteen \$2154 approved to reimburse school
- Letter from Senator Hon Simon Birmingham regarding school funding, discussed

**6. CORRESPONDENCE OUT:**

- Kylie & Prue to draft newsletter inserts regarding call out for Stall Coordinators & School Family businesses that can assist

**7. PRINCIPAL'S REPORT:**

- Presented by Principal Michelle Wootton, attached for your reference.

**8. TREASURER'S REPORT:**

- Attached for your reference.

**9. CANTEEN REPORT:**

- Fridge replaced.

**10. UNIFORM REPORT:**

- Roxanne Bonney confirms all going well.

**11. GENERAL BUSINESS:**

- Working with Vulnerable Persons card is required for all volunteers on school grounds, if you have not applied please do so at

[http://www.justice.tas.gov.au/working\\_with\\_children](http://www.justice.tas.gov.au/working_with_children)

Further information can be found at

<http://catholic.tas.edu.au/employment/working-with-vulnerable-people>

It is around a 4-6 week process and cost is under \$20 for volunteers.

**12. NEXT P&F MEETING:**

Monday, 3<sup>rd</sup> July 6:45pm-8pm

**All welcome**

**13. MEETING CLOSED: 8:07pm**