



SACRED HEART PARENTS & FRIENDS ASSOCIATION

MEETING MINUTES FOR 5TH MARCH 2018

1. **MEETING OPEN** 6:50pm
2. **PRESENT** Sharon Deane, Karen Armstrong, Claire Kelly, Michelle Wootton, Erin Del Pizzo, Kylie Dobson.
3. **APOLOGIES** Shauna Hingston, Clare Dobbie, Lynette Schleich.
4. **CONFIRMATION OF MINUTES** – 12th December 2017 AGM
Moved by Sharon Deane and Seconded by Michelle Wootton.
5. **BUSINESS ARISING FROM PREVIOUS MINTUES**
 - a) Executive positions of President & Secretary remain vacant from AGM – options and roles discussed. Attendees to have a think about a role they may like to take up on the executive.
 - b) Any feedback re pricing for;
 - a quiet place in the playground-no movement
 - top playground equipment replacement-Michelle Wootton to follow up quote
 - soccer nets-ordered
 - ga-ga ball-Prue McCulloch following up information
 - P&F Life Members board – Sharon Deane presented photo and cost of around \$200-\$300. Kylie Dobson has emailed name list to company.
6. **CORRESPONDENCE IN**
 - a) Any P&F mail received? no
 - b) Any P&F emails of interest? no
7. **CORRESPONDENCE OUT**
 - a) Draft Welcome Letter to ALL families – for approval – on hold
8. **PRINCIPALS REPORT**

Presented by Michelle Wootton. Attached for your reference.
9. **TREASURER REPORT**

Attached for your reference.
10. **CANTEEN REPORT**

Welcome to the new Canteen Coordinator – Lynette Schleich. Email received from Lynette read aloud to the group.
Oven door issue – Shauna Hingston. Kylie Dobson has followed up with Andrea Williams for replacement part.
11. **UNIFORM REPORT**

Not available.
12. **GENERAL BUSINESS**
 - a) Draft 2018 meeting dates – approved and attached for your reference.
 - b) Set fair date – 21st or 28th Oct? (Ulv Show 3 Nov, Burnie10 21 Oct, 321GO last Sun Oct, BBall Champs? Term 4 starts 15 Oct)

- c) Mother's Day Stall - items to be ordered – Karen Armstrong/Claire Kelly to do a stocktake of items leftover. To organise a night to order items.
- d) Easter Raffle – prizes to be grouped once more donations received
- e) Networking Ideas – Kylie Dobson discussed some ideas to encourage more members to get involved
- f) Feedback received from individual board members, Presented by Michelle Wootton

13. NEXT MEETING 6:45pm 7th May 2018 – All welcome

Agenda Items; form fair committee, top playground equipment quote

14. MEETING CLOSED 8:25pm